**Journey Particulars of ………………………..in connection with the journey performed for attending the meeting of…………………, at…………………..on …..th of ……. 201…..**

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| --- | --- | --- | --- | --- | --- |
| Date &Time of Departure | Place of Departure | Date &Time of arrival | Place of arrival | Distance travelled  (in km) | Mode of conveyance |
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Certified that I have performed the journey as per the particulars furnished above and I have not drawn advance from any source. Name &signature of Officer

JOURNEY APPROVED

DIRECTOR OF THECHNICAL EDUCATION